

**Adult Part Time Students Short Term Courses
School-Based HEAPS Financial Aid Application**
THIS APPLICATION MUST BE COMPLETED BEFORE YOU BEGIN CLASS
Part-Time HEAPS is a FIRST COME/FIRST SERVE LIMITED FUNDING PROGRAM

Student Name _____ Soc Sec # _____

Address _____

Date of Birth _____ Home Phone _____ Cell Phone _____

WV Resident: YES NO If "YES", how many years? _____ (you MUST be a WV Resident for these aid programs)

High School Graduate? If "YES", year graduated _____ High School/State _____

If "NO", GED? YES NO If "NO" YOU DO NOT QUALIFY FOR HEAPS

You MUST COMPLETE a Free Application for Federal Student Aid (FAFSA) to determine HEAPS eligibility, and you must complete a new Ben Franklin Financial Aid Application for EACH COURSE; subsequent awards are dependent upon funding. HEAPS is awarded to maximize the number of assisted students until funds are exhausted.

COURSE _____ Total Cost \$ _____

Start Date _____ Hours _____ Schedule: Time _____ Days _____ Weeks _____

Indicate the name or type of job you will seek after training is completed: _____

Applicant Signature _____ Date _____

FAFSA Completion Date _____

EFC _____ Pell Eligible? Y N

HEAPS Eligible? Y N ACE Eligible? Y N

Income: _____

FAC Approval _____

Date _____

FAOupdate6.3.2021

PT HEAPS \$ _____

OTHER AID \$ _____ TOTAL AID \$ _____

Program Cost \$ _____

Start Date _____ Completion Date _____

GRAD WITHDRAW

APPROVAL OFFICE SIGNATURE/DATE _____

Frequently Asked questions about part time HEAPS

How do I apply for Part-Time HEAPS? A student **MUST** complete the Ben Franklin Career Center Adult Part Time Students **"School Based HEAPS Financial Aid Application"** AND a FAFSA for the appropriate year (currently 2022-2023) **PRIOR** to class start.

Who is eligible for Part-Time HEAPS? A student's eligibility for Part Time HEAPS is based upon the results of the student's FAFSA for the appropriate year. A Part Time HEAPS student **MUST** meet the qualifications to be eligible for a Federal Pell Grant: For 2022-2023, have an EFC of under 6207, **NOT** have a BA/BS, **NOT** be in default or Overpayment situation for prior federal aid, and **NOT** be attending another school at the same time. Additionally, a student must have resided in WV for **AT LEAST 12 MONTHS** prior to the program start date. Students may be asked to provide documentation of their residency.

How much Part-Time HEAPS can I expect to be awarded? The funding for Part-Time HEAPS is limited, and must be apportioned to student applicants throughout the school year. The school will often not have received a funding notification until after a program begins! The amount an individual student receives is based upon 1st, the course length limitation, 2nd, the course cost limitation, and 3rd, the amount of the Part-Time HEAPS allocation for the school year.

Despite the amounts of maximum awards, individual students will often receive awards of NO MORE than \$500. Ben Franklin Career Center would like to assist as many students as possible.

COURSE	HOURS/Credit	Award Limit	COST	Maximum AWARD
Phlebotomy	225/37.5=6	6x\$258=\$1548		
CDL	150/37.5=4	4x258=\$1032		
CDL School Bus	40 hrs	No aid		0

Can I expect a refund from Part-Time HEAPS?

No. Part-Time

HEAPS at Ben Franklin is limited to direct costs **ONLY**, as are most types of assistance for these short programs. The **ONLY** time a student might receive a refund would be for course costs paid **BY THE STUDENT** prior to receipt of other aid.

How do I pay for the balance of the program? Students are encouraged to apply for assistance through Part-Time HEAPS, EnAct, Workforce, and any other agencies that may offer assistance. Students are also offered a payment plan.

I have more questions! Please see the Financial Aid Consultant (Wed & Thurs 9-1) or call to make an appointment with Ben Franklin Career Center's Adult Program Administrator.