

Garnet Career Center Student Orientation Process

Goals & Objectives

Garnet Career Center's individual departments have orientation sessions at the beginning of each course to help acquaint the students with policies, functions, and personnel of the institution. The objective of the orientation session is to give the students basic information regarding Garnet Career Center and their prospective program to help provide a seamless entry into the program.

Overview: Student Orientation

The Garnet Career Center student orientation is given by department chairs on a scheduled day to orient new students to the educational process. It provides an overview of:

1. Policies
2. Procedures
3. Functions
4. Personnel

Each student receives a handbook of Kanawha County School's policies, Garnet Career Center Student Handbook, as well as a Program Handbook or Program Syllabus from each department.

Garnet Career Center has a full-time school counselor who speaks with all in-coming students to the school. The department chairs provide students with the curriculum, course descriptions, and handbook for their respective programs.

Personnel Responsible of Overseeing the Process

Each department chair is responsible to oversee the student orientation in their programs. The principal and counselor will also be available to students and staff for orientation support.

Evaluation

The Garnet Career Center student orientation is given by department chairs on a scheduled day to orient new students. The principal will be available during the orientation process to observe the orientation and provide any support or feedback necessary.