

Garnet Career Center Procedure to Access Student Records

Garnet Career Center is prohibited by Federal Law from releasing any information about a student to any organization, entity, or person who is not given expressed, written permission by the student. This prohibition extends to family members if the student is 18 years of age or older.

Students may complete a Federal Educational Right to Privacy Act (FERPA) release form to identify to school officials the person(s) the student wishes to have access to their records and/or information. FERPA permissions/access will begin when the student attends the first day of class.

Note: Certain state and federal governmental agencies are exempted from FERPA.